

Pewsey Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
	Pewsey LHFIG – Notes of on-line meeting held on Wednesday 24th April 2024 at 14:00 hrs			
1.	Attendees and apologies			
		Attendees: Cllr Jerry Kunkler (Chair) Cllr Paul Oatway Cllr Stuart Wheeler Colin Gale – Rushall PC Tim Burgess – Chirton & Conock PC Dianah Shaw – Shalbourne PC Steve Heppenstall – Froxfield PC John Brewin – Woodborough PC Andrew Flack – Upavon PC Dawn Wilson – Wilcot, Huish & Oare PC Lisa Brindley – Pewsey PC Stephen Welford – Clerk to Patney PC Steve Colling – Burbage PC Kathryn Richardson – Wilcot, Huish & Oare PC Andrew Gray – North Newton PC Thomas Hayward – Local Highways Phil Rushmere – Traffic Engineer Andy Cadwallader – Area Highway Engineer Mark Stansby – Principal Traffic Engineer	Area Board to note.	AB
		Apologies: Tom Doyle – Easton Royal PC		

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2.	Notes of last meeting			
		The notes of the previous LHFIFG meeting held on 31 st January 2024 were presented to the Area Board on 4 th March 2024, passing all recommendations.	LHFIFG to note.	All
3.	Financial Position			
		<p>The closing balance for 2023/24 is confirmed as £35,480.00 (see Appendix 1). Invoices for items which were billed late will be issued shortly.</p> <p>The discretionary fund awarded for 2024 / 25 remains the same as last year, at £26,712.</p> <p>The opening balance for this year, inclusive of monies not spent in 23 / 24, less previous commitments, is £33,911.00 (see Appendix 2).</p> <p>The group noted that a number of larger projects has been put forward for development and this would impact on the finances available.</p> <p>Following discussions, it was proposed that Parish and other Third Party contributions should be raised to spread the cost of these schemes. It was proposed that contributions should be set at 40% of the estimated cost, capped at a maximum amount of £5,000.</p>	To recommend to the Area Board that Parish and other Third Party Contributions should be set at 40% of the estimated cost, capped at a maximum amount of £5,000.	Chair
4.	Priority schemes			

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a)	<p>Issue 10-20-3</p> <p>Rushall Elm Row Phase 2 – Bus Shelter to Manor Cottage continuation of footway.</p>	<p>Issue submitted by Rushall Parish Council on 30/01/20</p> <p>A Stage 3 Safety Audit (as built) which is expected flagged up two minor issues:</p> <ol style="list-style-type: none"> 1. Some vegetation to cut back (this is to be addressed by the Parish Steward). 2. Transission kerb which will be addressed as aprt of the next phase of work. <p>Total expenditure can now be confirmed at £42,457.35, inclusive of legal fees for road closure and Safety Audits at Stages 2 and 3.</p>	<p>To recommend to the Area Board that this Issue be closed.</p>	<p>Chair</p>
b)	<p>Issue 10-20-9</p> <p>Chirton – request for 20 mph speed limit assessment, to include Conock.</p>	<p>Issue submitted by Chirton Parish Council on 24/11/20</p> <p>A report on the Speed Limit Assessment is included as Appendix 3. The criteria has been met for a 20 mph limit and the estimated cost for this, inclusive of legal fees is £7,500.</p> <p>The Parish wish to pursue this, and have offered a 40% contribution, a sum of £3,000.</p> <p>The group were content to support this.</p>	<p>To recommend to the Area Board an allocation of £4,500.</p>	<p>Chair</p>
c)	<p>Issue 10-21-2</p> <p>Woodborough C261 (West End of village) – request to extend kerbing and / or footway</p>	<p>Issue submitted by Woodborough PC on 20/01/21</p> <p>Following a successful bid for Substantive Highway Schemes Funding, the project has been provisionally programmed to commence on the ground on 6th January 2025 and is likely to run for approximately 10 working days, under a full road closure.</p>	<p>Area Board to note</p>	<p>AB</p>

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d)	Issue 6374 & 6541 Upavon – repositioning of No Entry Signs	Issues submitted on 08/06/18 & 31/07/18 Final cost is now confirmed as £5,766.31, which includes for the cost of a larger duplicate sign which the Parish agreed to fund, a sum of £112.47. The Parish contribution therefore amounts to £2,939.39.	Highways to issue invoice to PC	Highways
e)	Issue 10-22-10 North Newnton – request for Phase 3 of Footway project to complete the link from Rushall Road to the Bus Stops on A345.	Issue submitted by Noth Newnton Parish Council on 05/07/22 Following a successful bid for Substantive Highway Schemes Funding, the project has been provisionally programmed to commence on the ground on 20 th January 2025 and is likely to run for approximately 10 working days.	Area Board to note	AB
f)	Issue 10-22-8 Rushall Elm Row Phase 3 – New footway from Manor Cottage to newly built footway from Whistledown farm	Issue submitted by Rushall Parish Council on 27/04/22. A preliminary design has been completed (see Appendix 4) and an estimate calculated to include the following: Civils works £33,500 BT Works £8,000 Road Closure £3,000 Vegetation and fencing £5,000 Safety Audits £2,780 Total £52,280 BT are concerned that our work may destabilise their poles and are adamant that these must be moved. We accept that our regrading work will remove some of the depth around these poles.	To recommend to the Area Board an allocation of £5,000.	Chair

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		The Parish wish to submit this forward for Substantive Scheme Funding, which was endorsed by the group. The Parish has offered a £5,000 contribution, to be matched by the LHFIG.		
g)	Issue 10-22-11 Woodborough – request for direction signs to indicate Parish Room and Defibrillator	Issue submitted by Woodborough Parish Council on 02/08/22 An invoice has been issued to the Parish Council.	To recommend to the Area Board that this Issue be closed	Chair
h)	Issue 10-23-2 Froxfield A4 – request for Speed Limit Review	Issue submitted by Froxfield Parish Council on 11/01/23 The public consultation has been complete with no objections being received. Design work is now underway, the new Order will be Sealed on 19/06 with the new limit operational on 01/07.	Highways to design and implement.	Highways
i)	Issue 10-22-9 A345 Upavon – request for footway link from Riverside Park to the village centre, in the vicinity of Grey Flags	Issue submitted by Upavon Parish Council on 29/06/22 A site meeting established the key wishes of the land owner: <ul style="list-style-type: none"> • To retain a natural look to the environment. • The provision of a planted boundary, to limit noise pollution, but with no fencing. • The provision of a neutral coloured footway surface, not standard “black-top”. Highways has completed a feasibility study and a ball park estimate to undertake this work, inclusive of legal fees is £25,000. The cost difference of using a coloured resin against a standard black top material is approximately £4,000. The Parish has met with the property owner again, but have been unable to reach an agreement and no solution to develop a footway has been identified.	Highways to forward a plan showing the extent of public highway for consideration.	Highways

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		Consideration might now be given for a footway on the opposite side of the road, and the Parish has asked Highways to confirm land ownership.		
j)	Issue 10-23-5 All Cannings Lipgate Road – request for 20 mph carriageway roundels	Issue submitted on 11/05/23 by All Cannings Parish Council An invoice has been issued to the Parish Council. One of the roundels has failed to adhere – Highways to refresh as part of their maintenance programme.	To recommend to the Area Board that this Issue be closed.	Chair
k)	Issue 10-23-6 A4 Froxfield – request for SID infrastructure (ground socket & Post)	Issue submitted on 22/05/23 by Froxfield Parish Council The SID will monitor both directions and so a permanent post can be installed. The Parish are content for this work to be included with the speed limit changes.	Area Board to note	AB
l)	Issue 10-23-8 Beechingstoke Woodborough Road – request for village gates	Issue submitted on 12/07/23 by Cllr Oatway on behalf of Beechingstoke Parish Council Regrettably, this project could not be accommodated on our Contractor's programme for last financial year. However an Order has now been released and the job should be completed late May / early June.	Highways to monitor progress.	Highways
m)	10-23-11 Oxenwood – request for Speed Limit Review	Issue submitted on 01/10/23 by Shalbourne Parish Council The speed limit assessment has been completed and the results are included as Appendices 5, 5A and 5B. A ball park estimate to undertake this project is £11,000, inclusive of legal fees.	Parish to discuss and report back at the next meeting.	Parish Council

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		The Parish are pleased with the findings of the report, but wish to undertake local consultation.		
n)	10-23-9 A345 Junction with Sunnyhill Lane – request for Bus Stop infrastructure and footpath link.	<p>Issue submitted on 29/09/23 by Wilcot, Huish and Oare Parish Council</p> <p>A preliminary design is included as Appendix 6 for consideration. Indicative costs currently stand at £22,600, inclusive of a Topo Survey which will be required. A sum has already been set aside for the Topo. This figure does not include for the refurbishment of the existing shelter. Costs for this are being sought from a specialist company.</p> <p>This scheme could potentially be put forward as a bid for Substantive Scheme Funding. The Parish has asked for more time to discuss this and will advise Highways should they wish to proceed with the Topo Survey.</p>	Parish to discuss and report back.	Parish Council
o)	10-23-10 A345 between Prospect and Rainscombe Farm, North of Oare – request for Signing review	<p>Issue submitted on 29/09/23 by Wilcot, Huish and Oare Parish Council</p> <p>A review is to be undertaken to cover Oare village and Oare Hill to Rainscombe Farm. Consideration is to be given for gates at North end of Oare, road markings and traffic signs. An Engineer has been appointed and the review will commence shortly.</p>	Highways to undertake review	Highways
p)	10-23-13 A345 Upavon Pewsey Road / Riverside Park – request for a new post for SID Deployment	<p>Issue submitted on 27/11/23 by Upavon Parish Council</p> <p>Ground sockets will be required for the 2 sites identified by the Parish. Temporary traffic management will be required to undertake installation.</p>	Highways to arrange installation	Highways

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		<p>The estimated cost is £1050. Currently the LHFIG has allocated £500 towards this, with the Parish contribution set at £100.</p> <p>The Parish are keen to progress this and have increased their contribution to £550 to cover the new estimate.</p>		
q)	<p>10-24-01</p> <p>Pewsey Wilcot Road – request for Planter to form a calming feature</p>	<p>Issue submitted on 15/01/24 by Pewsey Parish Council</p> <p>Previously, £1,100 has been allocated for this project, £800 from the LHFIG and the remainder by the Parish.</p> <p>Highways has suggested a “Muscaris” planter, measuring 1300 x 600. Height is 500mm. Parish to confirm colour preference of brown or grey.</p>	Parish to confirm colour of planter	Parish Council
r)	<p>10-24-03</p> <p>C38 Woodborough The Sands – request for Horse Warning Signs</p>	<p>Issue submitted on 19/01/24 by Woodborough Parish Council</p> <p>An order for standard Horse Warning Signs has been placed with our contractor. Installation is anticipated towards the end of June.</p>	Area Board to note.	AB
5.	New Requests and ongoing Issues			
a)	<p>Issue 10-21-12</p> <p>C52 Safety and Speed between Manningford and Wilcot</p>	<p>Issue Submitted by Manningford Parish Council on 26/10/21</p> <p>Parish have raised safety concerns about Cross Hayes and Little Abbots crossroads and of through traffic using this route.</p> <p>Area Highway Engineer confirmed that patching work at Little Abbots now more likely to take place in 24/25 due to financial constraints.</p>	Cllr Oatway to chase Parish Council for a decision.	Cllr Oatway

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		<p>A site meeting was held last August with potential solutions discussed.</p> <p>LHFIG awaiting update from Parish Council on how they wish to proceed:</p>		
b)	<p>Issue 10-22-12</p> <p>Upavon High Street – request for footway between 21 High Street and Jarvis Street.</p>	<p>Issue submitted by Upavon Parish Council on 04/10/22</p> <p>There is no kerbed footway provision at the narrow section of the High Street a length of approximately 50 metres. Measurements taken on site show that an 8m extension to the current footway would be possible, but the carriageway width is too narrow to extend beyond this.</p> <p>An outline drawing has been prepared and is included as Appendix 7. A ball park estimate currently stands at £11,450.00.</p>	Parish Council to discuss and report back.	Parish Council
c)	<p>Issue 10-23-4</p> <p>Rushall Pewsey Road – request for footway improvements near Chudleigh Cottage</p>	<p>Issue submitted on 27/04/23 by Rushall Parish Council, as a consequence of aborted work by Local Highways Team.</p> <p>Request is for raised kerbs to prevent through traffic from using the footway as an extension to the running carriageway.</p> <p>A preliminary design drawing is included as Appendix 8. A road closure will be required to undertake this work which is estimated at £18,200.</p> <p>Following a discussion it was agreed that the Members would discuss this issue with Director of Highways, Sam Howell.</p>	Cllrs Kunkler, Oatway and Wheeler to discuss with Director of Highways.	Wilts Members

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d)	<p>Issue 10-23-7</p> <p>Burbage Stibb Green – request for footway improvements near The Old Bakery</p>	<p>Issue submitted on 12/07/23 by Burbage Parish Council, as a consequence of aborted work by Local Highways Team.</p> <p>Request is for footway widening to achieve 1.2 metres and a solution to retain the bank, good for the next 20 years. The length spans approximately 125 metres and is confirmed as being public highway (to the fence line).</p> <p>A draft drawing and estimate of £29,221.10 was shared with the group.</p> <p>Following a discussion it was agreed that the Members would discuss this issue with Director of Highways, Sam Howell.</p>	<p>Cllrs Kunkler, Oatway and Wheeler to discuss with Director of Highways.</p>	<p>Wilts Members</p>
e)	<p>10-23-12</p> <p>East Grafton, The Green – request for a speed limit review, warning signs and traffic calming</p>	<p>Issue submitted on 09/11/23 by Grafton Parish Council</p> <p>Speed Limit reviews are currently charged at £3,100.</p> <p>The Parish representative has not been present at a meeting since this issue was submitted.</p> <p>Highways suggests that the Parish request a single point survey to inform of current speeds, which is a free service. Details can be found on the Area Board / LHFIFG page of the Wiltshire website (see “traffic survey requests”).</p>	<p>Parish to arrange a Traffic Survey to establish current speeds.</p>	<p>Parish Council</p>
f)	<p>10-23-14</p> <p>Froxfield Upper Oakhill – request is for verge marker posts, construction of passing places and refurb of edge of carriageway markings</p>	<p>Issue submitted on 27/12/23 by Froxfield Parish Council</p> <p>Area Highway Engineers has confirmed that the edgelines will be refreshed as part of their summer programme.</p> <p>Highways will investigate the placing of verge marker posts, as part of the speed limit implementation at Froxfield.</p>	<p>Highways to investigate and action.</p>	<p>Highways</p>

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g)	<p>10-24-02</p> <p>Bottlesford, nr Seven Stars public house – request is for warning signs for pedestrians, horses and to indicate that the road narrows.</p>	<p>Issue submitted on 18/01/24 by North Newnton Parish Council</p> <p>A site meeting has been held with the Parish representative and proposals for new warning signs and SLOW carriageway markings are shown as Appendix 9. Estimates are as follows: Signing - £950.00 and Road Markings £750.00</p> <p>The Parish Council has offered a 50% contribution and the LHFIG were content to take this forward.</p>	<p>To recommend to the Area Board that this Issue is added to the Priority Schemes List and to allocate £850.00</p>	<p>Chair</p>
h)	<p>10-24-04</p> <p>Great Bedwyn, Granary Road – Request to provide concrete and sets to prevent damage to a verge within the estate.</p>	<p>New Issue submitted on 14/03/24 by Great Bedwyn Parish Council.</p> <p>Damage mainly caused by large service and delivery vehicles.</p> <p>Highways confirmed that the area in question was adopted highway.</p> <p>As the Parish representative did not attend the meeting, Cllr Wheeler agreed to discuss matters with the Parish Council direct.</p>	<p>Cllr Wheeler to discuss with the Parish Council.</p>	<p>Cllr Wheeler</p>
6.	<p>Other items</p>			
a)	<p>Highways Maintenance Programme 2024 / 25 to 2029 / 30</p>	<p>Details of our proposed Major Maintenance programme for the next 6 years has been released for information. It should be noted that this programme may be subject to change, depending on future rate of deterioration of these and other locations not yet included. Details are included as Appendix 10.</p>	<p>To note</p>	<p>All</p>

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b)	Deadline for submitting LHFIG Requests.	Requests are to be submitted two weeks prior to each meeting. Requests received after the deadline will be held until the following meeting. Requests to be sent to LHFIGrequests@wiltshire.gov.uk The deadline for our next meeting is Wednesday 10 July 2024.	To note	All
7.	<p>Dates of future meetings:</p> <p>24th July, 9th October and 5th February 2025.</p> <p>Meetings to commence at 14:00 hrs and will be held on-line until further notice.</p>			

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Highways Traffic Officer – Mark Stansby

Area Highway Engineer – Andy Cadwallader

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Pewsey Area Board.
 2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Pewsey Area Board will have a remaining Highways funding balance of **£23,111.00**

3. Legal Implications

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3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific Safeguarding implications related to this report.

7. Recommendations to Pewsey Area Board

7.1 To add the following Issues (with funding) to the Priority Schemes List: 10-24-02 Bottlesford Warning Signs and Markings (£850)

7.2 To allocate funding to Issues currently on the Priority Schemes List: 10-20-9 Chirton 20 mph Speed Limit (£4,500), 10-22-8 Rushall Elm Row (Phase 3A) (£5,000)

7.3 To close the following Issues: 10-20-3 Rushall Elm Row Footway (Phase 2), 10-22-11 Woodborough Direction Signs, 10-23-5 All Cannings Roundels

7.4 Financial Contributions: That Parish and other Third Party Contributions should be set at 40% of the estimated cost, capped at a maximum amount of £5,000.